

Annual Quality Assurance Report (AQAR) of the IQAC

(July 1, 2017 to June 30, 2018)

The Annual Quality Assurance Report (AQAR) submitted by IQAC, details the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year July 1, 2017 to June 30, 2018.*

Part – A

Data of the Institution		
1.	Name of the Institution	Institute of Public Enterprise
	Name of the Head of the Institution	Prof.R.K.Mishra
	Designation	Director
	Does the institution function from own campus	Yes
	Phone no.	(040) 2349 0909
	Alternate Phone no.	
	Mobile no.	+(91) 98492 53521
	Registered Email	director@ipeindia.org
	Alternate Email	rkmishra@ipeindia.org
	Address	Survey No. 1266, Shamirpet Campus, Medchal, Malkajgiri District
	City/Town	Hyderabad
	State/UT	Telangana
	Pin Code	500 101
Institutional Status		
2.	Autonomous Status	30 May, 1964
	Type of Institution	Co-education
	Location	Semi-Urban
	Financial Status	Self-Financing
	Name of the IQAC Coordinator	Mr.S.Satish Kumar
	Phone no. /Alternate phone no.	(040) 2349 0968-Extn:1240
	Mobile	+ (91) 9849017703
	IQAC e-mail address	iqac@ipeindia.org
	Alternate email address	satishkumar@ipeindia.org

3.	Web-link of the AQAR for previous academic year	Not Applicable			
4.	Whether Academic Calendar prepared during the year?	Yes			
5.	Accreditation Details				
	Accreditation Agency	Courses	Year of Accreditation	Validity Period	
				From	To
	AIU	PGDM	2017	Jan 2017	Dec2017
	AIU	PGDM-RM, PGDM-BIF, PGDM-IB	2013	Nov2013	Nov 2018
	NBA	PGDM, PGDM-BIF, PGDM-IB	2018	Jan 2018	June 2019
	AICTE	PGDM, PGDM-RM, PGDM-BIF, PGDM-IB, PGDM-HRM	2017	2017	2018
	SAQS	PGDM, PGDM-RM, PGDM-BIF, PGDM-IB, PGDM-HRM	2014	July 2014	July 2017
6.	Date of Establishment of IQAC			19May,2017	
7.	Internal Quality Assurance System Quality initiatives by IQAC during the year for promoting quality culture				
	Title of the quality initiative by IQAC		Date	No. of Participants	
	Preparation for the next AY(first & fourth trimesters) 2017-18		15 June, 2017	45	
	Faculty participation in AACSB Seminar on Assurance of Learning (AoL) organized by Advance Collegiate Schools of Business in New Delhi		22-23, August 2017	1	
	Preparation for second & fifth trimesters AY 2017-18		22 September, 2017	45	
	Preparatory meeting with Prof. V Sita, SAQS Mentor was organized by IQAC		12-14, October 2017	70	
	Faculty participated in the EFMD Global Newtork Annual Confernce organized by BINUS University International		25-28, October 2017	2	
	Preparation for third & sixth trimesters AY 2017-18		19 January, 2018	40	
	Director attended the AACSB International Deans Conference		7-9 February, 2018	1	
	Preparation for next AY 2018-19		2 May, 2018	43	
8.	Provide the list of Special Status conferred by Central/ State Government-UGC/ CSIR/ DST/ DBT/ ICMR/ TEQIP/ World Bank/ CPE of UGC etc				
	Name of the Faculty	Scheme	Funding Agency	Year of Award	Amount in Rs.

Institute is recognized under section 2 (f) & 12 (B) of the UGC Act 1956	NA	NA	NA	NA
Indian Council of Social Science Research (ICSSR) Research Institute	NA	NA	NA	NA
9. Provide details regarding the composition of the IQAC				
Designation	Name	Contact Details		
Chairman	Prof.R.K.Mishra	Director, IPE rkmishra@ipeindia.org		
Member	Dr.M.L.N. Rao	Associate Professor mlnrao@ipeindia.org		
Member	Dr.P.S.Janaki Krishna	Associate Professor janaki@ipeindia.org		
Member	Mr.M.Phani	FAO mphani@ipeindia.org		
Member	Dr.Sinju Sankar	Assistant Professor sinjusankar@ipeindia.org		
Coordinator	Mr.Satish Kumar	Associate Professor satishkumar@ipeindia.org		
Convener	Ms.J.Kiranmai	Registrar kiranmai@ipeindia.org		
Student Representative	Mr. Hayavadan Rao	Student PGDM 1801161@ipeindia.org		
Student Representative	Ms. Sindhu Reddy	Student PGDM-BIF 1803050@ipeindia.org		
Industry Representative	Prof. G. Surendar Reddy	SIT Gsr1234@gmail.com		
10.	No. of IQAC meetings held during the year	4 meetings		
11.	Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		
12.	Significant contributions made by IQAC during the current year			
	<ul style="list-style-type: none"> Faculty participation in AACSB Seminar on Assurance of Learning (AoL) organized by Advance Collegiate Schools of Business in New Delhi Preparatory meeting with Prof V Sita, SAQS Mentor was organized by IQAC Faculty participated in the EFMD Global Newtork Annual Confernce organized by BINUS University Intenational Director attended the AACSB Interntional Deans Conference 			

13.	Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the Outcome Achieved by the End of the Academic Year (Annexure 8)	
Plan of Action		Achievements/Outcomes
To conduct the First IQAC meeting reviewing the preparedness for the academic year 2017-18 including orientation schedule, faculty allocation, Almanac, Alumni and infrastructure arrangements.	<ol style="list-style-type: none"> 1. The first IQAC meeting was held on 15th June 2017 comprising the IQAC team with heads of the departments reviewed the preparedness for the academic year including orientation schedule, faculty allocation, almanac and infrastructure arrangements 2. Coordinator, Alumni Engagement briefed the members of various initiatives the department has undertaken to strengthen the alumni engagement. 	
To nominate a faculty to attend the AACSB Seminar on AoL held in New Delhi	<ol style="list-style-type: none"> 1. A Faculty has been nominated to participate in AACSB Seminar on Assurance of Learning (AoL) organized by Advance Collegiate Schools of Business in New Delhi 22-23, August 2017 	
<p>To conduct the Second IQAC meeting to review the preparedness for the 2nd and 4th trimesters faculty allocation,</p> <p>To strategize the admission process for upcoming academic year 2018-19.</p>	<ol style="list-style-type: none"> 1. The second IQAC meeting was held on 22nd September 2017 2. IQAC team reviewed the course allocations for 2nd and 4th trimester's faculty allocation. 3. Dr M Rammohan Rao, Professor and Dean Emeritus, ISB and former Director IIMB, was invited to address the faculty. He delivered a lecture on 'Best Practices of B-Schools' on 22nd November 2017. 4. Two faculty were nominated to participate in the EFMD Global Network Annual Conference organized by BINUS University International held on 25-28, October 2017 5. Discussed at length the strategy for admission process for the upcoming academic year 2018-19 	
To review the progress made by SAQS team	<ol style="list-style-type: none"> 1. A two-day preparatory meeting was organised with various departments. Prof V Sita, Mentor, SAQS reviewed the work. Heads of departments presented 	
To conduct the third IQAC meeting with an Agenda to discuss the 3rd and 6th trimester faculty allocation, placement and SIP status and organize a wellness camp.	<ol style="list-style-type: none"> 1. The third IQAC meeting was held on 19th January 2018 IQAC team reviewed the course allocations for 3rd and 6th trimester's faculty allocation. 2. Placement's status is reviewed by IQAC members and noted the recommendations made by the Placements Coordinator. IQAC Coordinator 	

		<p>appreciated the efforts of department for ensuring to raise its benchmark year on year</p> <p>3. A Special health camp was organized by Yashoda Hospitals at IPE Shamirpet on 17th February 2018 for the benefit of IPE Employees and Students</p>
	To conduct the fourth IQAC meeting to discuss the status of admission and action plan for upcoming academic year 2018-19.	1. The fourth IQAC meeting was held on 2nd May 2018. Admission Coordinator has briefed the IQAC team on the status of admission for the new academic year 2018-19.
14.	Whether the AQAR was placed before statutory body?	No
15.	Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?	No
16.	Whether institutional data submitted to AISHE	Yes Year: 2017-18
17.	Does the Institution have Management Information System?	Yes

Part-B

CRITERION I –CURRICULAR ASPECTS	
1.1 Curriculum Design and Development	
1.1.1 Programmes for which syllabus revision was carried out during the Academic Year (2017-18)	
Name of programme	Dates of Revision
PGDM	01/07/2017
PGDM – M	
PGDM – BIF	
PGDM – IB	
PGDM - HRM	
1.1.2 Programmes/ courses focused on employability/ entrepreneurship/ skill development during the Academic year	
For all the PGDM programmes special courses like Personality Development and Business Communication, Business Aptitude, and Business Analytics were offered during the academic year 2017-18 to focus on the employability, entrepreneurship and skill development of the students.	
Name of programmes	Course Name
PGDM, PGDM-M, PGDM-BIF, PGDM-IB, PGDM-HRM	Personality Development and Business Communication
	Business Analytics for Managers
	Business Aptitude
	Start-up and Entrepreneurship
	Electives on Entrepreneurship
	Electives on Business Analytics
1.2 Academic Flexibility	
1.2.1 New programmes/courses introduced during the Academic year	
97	
1.3 Curriculum Enrichment	
1.3.1 Value-added courses imparting transferable and life skills offered during the year	
Value Added Courses	No. of Students Enrolled
2	540
1.3.2 Field Projects / Internships under taken during the year	
Specialization	Total No. of SIP's
PGDM	235
PGDM-RM	60
PGDM-BIF	117
PGDM-IB	60
PGDM-HRM	44
1.4 Feedback System	

1.4.2 How is the feedback obtained, analyzed, and utilized for overall development of the institution?

An online feedback is collected from the students at the end of every Trimester i.e., thrice a year. The feedback form contains the list of subjects offered during the trimester along with the name of the faculty who has taught the respective course. The feedback thus collected is analyzed by the Office of Dean. Faculty members who score less than 3 on the 5-point scale are required to meet the Dean and Director, who then counsel the teacher on taking steps to improve their performance. The Director ensures that the faculty members attend one or two FDPs in their respective areas, to enrich their classroom performance, student engagement, time management, and use of pedagogy.

CRITERION II -TEACHING-LEARNING AND EVALUATION**2.1 Student Enrolment and Profile****2.1.1 Demand Ratio during the year**

Name of the Programme	No. of Sanctioned intake	Students Enrolled
PGDM	240	235
PGDM – RM	60	60
PGDM – BIF	120	117
PGDM – IB	60	60
PGDM - HRM	60	44

2.2 Catering to Student Diversity**2.2.1. Student - Full time teacher ratio**

No. of students enrolled in the institution	No. of fulltime teachers available in the institution teaching PGDM courses
1080	61

2.3 Teaching - Learning Process**2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems(LMS), E-learning resources etc.**

No. of Teachers on Roll	No. of Teachers using ICT (LMS, e-Resources)	ICT tools & resources available	No. of ICT Enabled Classrooms	No. of Smart Classrooms	E-resources & Techniques Used
61	61	Moodle ,Google Classroom, & Projectors,	19	-	Bloomberg, SAP, Online Assessment Tools,iTell, INDIASTAT, CMIE Prowess, JSTOR, EBSCO, EPWRFITS, Prime Database, DELNET, Plagiarism checking–Turnitin, ProQuest e-books, MCGraw Hill &Pearson e-books

2.3.2 Students mentoring system available in the institution? Give details

Navigating through Institute and into the working world can be challenging at times. IPE aims to bridge

the knowledge gap between our students' excellent academic foundation and the realities of a life in business. With guidance from someone who knows how industry functions, student mentees will feel better equipped to make their next move. To impact a future generation of business leaders, mentoring, a collaborative learning relationship is provided, where both parties share mutual responsibility and accountability. At IPE, students profile will be matched with the mentor, based on their skillset, previous work experience, future ambitions, and professional goals. All our mentors are experienced, have expertise in their domain, and have a passion for developing future talent. The goal is to help the mentee work towards the fulfilment of clear and agreed goals. This happens through a series of time-limited, confidential, one-on-one conversations and other learning activities with a mentor. Over the course of Trimesters, mentors and mentees meet frequently providing the opportunity for mentees to learn how to best set themselves up for success in a supportive environment whilst developing professional and leadership skills.

Every faculty is assigned 18 students. Mentor is good at evaluating the mentee's overall employability and identifying strengths and weaknesses, provides feedback which the student can use to clarify their choices in the future and while at school, willing to speak candidly about mentee weaknesses and make positive suggestions, shares general insider knowledge about the culture and lifestyle of the industry and functional role in question, besides willing to explore mentee potential as an unbiased sounding board. Benefits of mentoring at IPE are myriad. It inspires and motivates students embarking on their career search thereby creating a learning culture. Academic/ curricular and co-curricular performance of the mentee is reported to the parents on a regular basis.

No. of students enrolled in the institution	No. of fulltime teachers	Mentor: Mentee Ratio
1080	61	1:18

2.4 Teacher Profile and Quality

2.4.1 Number of full-time teachers appointed during the year

Teachers	No. of Ph.D's	Regular Teachers	Teachers on contract
61	38	45	16

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government recognized bodies during the year)

National - 04

2.5 Evaluation Process and Reforms

2.5.1 Number of Days from the Date of Semester-End/ Year- End Examination till the Declaration of Results During the Year

Programme Name	Trimester/ Year	Last Date of End Trimester Examination	Date of Declaration of Results of End Trimester Examination
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PGDM,PGDM-RM, PGDM-BIF, PGDM-IB, PGDM-HRM	Trimester - I	13October, 2017	8 January 2018
PGDM,PGDM-RM, PGDM-BIF, PGDM-IB, PGDM-HRM	Trimester- II	2 February, 2018	3 April, 2018
PGDM,PGDM-RM, PGDM-BIF, PGDM-IB, PGDM-HRM	Trimester- III	26 April, 2018	21 June, 2018
PGDM,PGDM-RM, PGDM-BIF, PGDM-IB, PGDM-HRM	Trimester - IV	13October, 2017	8 January 2018
PGDM,PGDM-RM, PGDM-BIF, PGDM-IB, PGDM-HRM	Trimester – V	31 January, 2018	3 April, 2018
PGDM,PGDM-RM, PGDM-BIF, PGDM-IB, PGDM-HRM	Trimester - VI	10 April, 2018	17 May, 2018

2.5.2 Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

No. of complaints or grievances about evaluation	Total no. of students appeared in the examination	Percentage
Not applicable		

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution

Yes

2.6.2 Pass percentage of students

2017-18		
No. of Students Appeared	No. of Students Passed	Academic Performance Index
235	233	68.41
60	58	67.67
117	117	70.00
60	60	68.00
44	42	66.81

CRITERION III –RESEARCH, INNOVATIONS AND EXTENSION

3.1 Promotion of Research and Facilities

Teachers awarded National/International fellowship for advanced studies/ research during the year

National	04
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3.2 Resource Mobilization for Research		
3.2.1 Research funds sanctioned and received from various agencies, industry and other organizations		
04	Rs. 67,91,050/-	
3.2.2 Number of ongoing research projects per teacher funded by government and non-government agencies during the years		
03	Rs. 38,08,960/-	
3.3 Innovation Ecosystem		
No. of Incubation center created, start-ups incubated on campus during the year		
Incubation Centre	Name	Sponsored by
-	-	-
Name of the Start-up	Nature of Start-up	Date of commencement
-	-	-
3.4 Research Publications and Awards		
3.4.1 Ph. D's awarded during the year		
05		
3.4.2 Research Publications in the Journals notified on UGC website during the year		
Type	Department	No. of Publication
National& International	Research Division	38
3.4.3 Books and Chapters in edited Volumes / Books published, and papers in National/InternationalConference Proceedings per Teacher during the year		
No. of Publications	38	
No. of Books	6	
No. of Book Chapters	8	
No. of Case Publications	16	
No. of Papers Presented in Seminars/Conferences	13	
3.4.4 Faculty participation in Seminars/Conferences and Symposia during the year		
National	40	
International	13	
3.5 Consultancy		
3.5.1 Revenue generated from Consultancy during the year		
8	Rs. 1,37,76,660/-	
3.5.2 Revenue generated from Corporate Training by the institution during the year		
No. of Programmes	Revenue Generated from Corporate Training	
39	1.31 cr (appr.)	
3.6 Extension Activities		
3.6.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year		

Title of the Activities	Organizing unit/ agency/ collaborating agency	No. of teachers co-ordinated such activities	No. of students participated in such activities
Social Week – Embracing Kindness, 7-10 November 2017	FRIENDS Organization (Orphanage for Kids), Chowdaryguda, Ghatkesar,	3	162
Anti-ragging and Anti-narcotics campaign, 25 July 2017	Shri A Sathaiah, Inspector of Police, Shri P Ravi, SI, Shameerpet	2	83
A Special Health Camp, 17 Feb, 2018	Yashoda Hospitals	3	127

3.6.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Not Applicable			

3.7 Collaborations

3.7.1 Internships, project work on-the-job training etc. during the year

Internship details

Details provided in 1.3.2

3.7.2 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	21.74 Acre	
Class rooms	14	4
Laboratories	1	
Seminar Halls	-	2
Classrooms with LCD facilities	All	
Classrooms with Wi-Fi/ LAN	All	
Seminar halls with ICT facilities	–	
Video Centre	–	
Value of the equipment purchased during the year (Rs.in Lakhs)	7,05,71,614	

4.2 Library as a Learning Resource

4.2.1 Library is automated (Integrated Library Management System-ILMS)

Name of the ILMS Software	Nature of automation	Version	Year of Automation
NewGenlib	Partially	3.1.5	NewGenlib

Existing	Newly added (2017-18)	Total
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4.2.2 Library Services

	No.	Value	No.	Value	No.	Value
Text Books	41958		380	69,727.00	42338	
Reference Books	809				809	
e-Books						
Journals	130				130	2,10872.00
e-Journals						
Digital Database						
CD & Video	90		10		100	
Library automation						
Weeding (Hard & Soft)						
Others (specify) Journal Bound Volumes	4496		387		4483	
Thesis	104		02		106	

4.2.3E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc.

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e – content
Not Applicable			

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet (MBPS)	Browsing Centers	Computer Centers	Office	Departments	Available band width (MGBPS)	Others
Existing	320	1	100 (1:1)	1	1	1	1	100	
Added	0	0	130 (1:1)	0	0	0	0	130	
Total	320	1	230 (1:1)	1	1	1	1	230	

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

230 MBPS

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Rs. 500.06 Lakh

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Knowledge of Information Technology is essential for effective management. Keeping in view the IT trends in the industry, the Institute has set up a well-equipped Computer Centers with Servers and 120 PCs with the latest configuration, IPE provides new laptops to all the PGP Students. The entire IPE Campus has been WiFi-enabled providing 24x7 Internet 500 MBPS (1:1) access to its students and employees with advanced firewall security. IPE has biometric and CC TV's which provides security for the entire campus. IPE also uses a campus ERP solution to ensure better interaction with the stakeholder - students, teachers, parents, IPE administration.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the Scheme	No. of Students	Amount in Rupees
Financial support from institution	Scholarship based on Test Score	128	86,000,00

Financial support from other sources

a) National	Not applicable
b) International	Not applicable

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personality Development and Business Communication	01/07/2017	529	Talent Sprint

5.1.3 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
Not applicable		

5.2 Student Progression

5.2.1 Details of campus placement during the year

On Campus	Off Campus
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Name of Organizations Visited	No. of Students Participated	No. of Students Placed	Name of Organizations Visited	No. of Students Participated	No. of Students Placed
Batch Size			203		
Students Placed			162		
Students progression to higher Education during the year					
Year		No. of Students enrolling into higher education		Programme graduated from	
2017-2018		3		PGDM	
		1		PGDM –M	
		0		PGDM – BIF	
		0		PGDM – IB	
		0		PGDM – HRM	
5.2.2 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)					
Items			No. of Students selected/qualifying		
Not Applicable					
5.2.3 Sports and cultural activities / competitions organised at the institution level during the year					
Activity			Level		
IPE Annual Sports Event, 28-29 October 2017			Institute Level		
SANSKRITI' 27-28 January 2018			National Level B-School event		
Ethnic day events 17 February 2018 rangoli, dance and singing competitions			Institute Level		
Inter-College Business Quiz Competition 22 Feb, 2018 for degree students			State Level		
Qriosity,' a business quiz competition 24 Nov 2017			Institute Level		
Startupedia conducted during 15-16 February 2018			National Level		
5.2.4 Sports and cultural activities / competitions organised at the institution level during the year					
Activity		Level		Participants	
National		3		6	
Regional		8		14	
5.3 Student Participation and Activities					
5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international					
Regional/National		No. of Events		No. of Students	
National		4		7	
Regional		8		14	

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students of the institute are provided with opportunity to represent themselves in various academic and administrative bodies/ committees.

1. 2 students from each course are included in the respective BoS committee
2. Student's council of the institute include 2 class representatives from every section. Thus there would be 18 students from first year and second year making the total to 36
3. Separate students committee is formed for mess and canteen related activities
4. Students are represented on various academic committees of the Institute such as IQAC, Grievance redressal cell, anti-ragging committee, sexual harassment committees etc.
5. Students take active participation in various co-curricular and extra-curricular activities of the institute and have formed student clubs to suit the tastes and aspirations of all the students. Student clubs formed include marketing club, finance club, operations club, HR club, photography club, book reading club, social club, cultural club, sports club etc.

5.4 Alumni Engagement

5.4.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words)

Institute of Public Enterprise, Hyderabad ventured into management education in 1981 with the commencement of a 3-year part time MBA (PE) programme for practicing managers. The two year full time post graduate management program commenced in 1995. Since then, the Institute of Public Enterprise has focused on creating a strong network of interconnected alumni. The Institute has produced more than 5,000 graduates and 100 doctorates who are actively contributing to the general humanity across the globe. Keeping in view the growing number of students at the Institute, the management decided to setup a separate office for Alumni Relations with all facilities to function smoothly. To stay in constant touch with one of the Institute's main stakeholder (Alumni) the Institute also maintains a separate one of its kind website <https://alumni.ipeindia.org/> for alumnus to register themselves and remain associated with the Institute.

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year(maximum 500 words)

The Institute strongly believes in decentralization, delegation of power and collective decision making. This is implemented in all the important activities of the institute such as teaching, training, research and consultancy. Every activity will have Coordinator and Joint Coordinator for smooth and effective coordination. Each coordinator has financial powers for utilization of the budget allocated for the activity with the approval of the Director. Collective decision making is undertaken in important aspects such as curriculum development, pedagogy, evaluation, industry interface, student activities etc.

The institute ensures participative management by involving faculty and students in various committees such as BoS for all PGP's, mess and hostel committee, sexual harassment committee etc.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100words each)

Strategy Type	Details
Curriculum Development	<p>Curriculum development at the Institute of Public Enterprise is designed from an outcome perspective or an end-in-mind approach. The curriculum design & development is facilitated by the internal and external stakeholders. Inputs provided by industry experts, academic expert's recruiters, alumni and students play a key role in curriculum development. The need to realize the program outcomes is borne in mind when developing the curriculum. Thus the curriculum development strategy is formulated, by ensuring the needs of the external stakeholders are taken on board as also the need to meet program outcomes. Structure however precedes strategy.</p> <p>Key elements of the structure are the Academic advisory council and the Board of Studies. Members of the two groups are drawn from industry and academia. Alumni too are represented on these two bodies.</p> <p>Typically the process for designing the program curriculum is on the following lines. Two to three meetings, lasting about three hours on each occasion, are convened by the Area chair in the month of May each year. Faculty members belonging to that area, meet up, review the existing syllabus and take a call on what needs to be incorporated in the syllabus or what needs to be deleted. Discussion centering around introduction of new courses too are aired in the meeting. A similar exercise takes place in the other 'areas' too. The syllabus finalised in Areawise meetings is discussed in detail in the general faculty meeting and a consensus is arrived with regard to the structure and content of the curriculum.</p> <p>A consolidated revised syllabus is made which is scrutinized by the members of the Academic Advisory Council (AAC) and the Board of Studies (BOS) who meet there after. The views of the members of the two committees articulated by them at the meeting convened</p>

	are incorporated which in turn becomes the syllabus for the new academic year.
Teaching & Learning	Institute of Public Enterprise, Hyderabad constantly strives to make sure that the management education is adaptable to the international, technological and dynamic market situations. IPE has a strong curriculum, a robust programme structure and a well-defined pedagogy that is not only relevant to the modern times but also internationally competitive. IPE follows an interactive and participative teaching methodology which helps in the holistic development of the student. IPE implements a right mix of teaching pedagogy. Faculty members make every effort to make the classes interactive so that students can establish a link between the theories and the practical examples. Some of the teaching pedagogies followed at the institute are: Case Study method, Experiential learning, Guest lecture, Workshop, Excel based exercises, Article and book review presentations, Blended Learning, Simulations and Team based exercises.
Examination & Evaluation	<p>Our exam policies are being developed and implemented as per the standards and norms issued by AICTE and AIU from time to time. Our examination system is consisting of two components first continuous internal assessment (50%) consisting of continuous evaluation of the student by the concerned faculty by administering different examination tools like Surprise test, Presentations – individual and group, Case lets, Case study discussion, Role Play, Quiz, Book review, Article review, Visual quiz. Continuous evaluation is evenly distributed over 30 sessions (i.e. almost after 4-5 sessions). etc., second component of the continuous evaluation is the mid-term examination.</p> <p>End term examination will have a weightage of 50% and will be conducted by the office of CoE. The end term examination is conducted for each course at the end of every trimester, with question papers are moderated to ensure that the questions are balanced and drawn from every segment or unit of the syllabus and to ensure that the paper does not merely test students' comprehension and recalling capability, but also has elements to test students learning outcomes as prescribed in the recent examinations forms by AICTE (Based on the revised blooms taxonomy).</p>
Research & Development	<p>IPE proposes to carry out the following research activities :</p> <ul style="list-style-type: none"> • Complete ongoing ICSSR Projects • Apply and submit Research Proposals for new ICSSR Projects

	<ul style="list-style-type: none"> • Complete Projects from other Research AGENCIES (National and International) • Apply and submit Proposals for new Research PROJECTS from Other Research Agencies (National and International) • Facilitate and administer Doctoral Fellowships for the year • Apply and submit proposals for new proposals Post Doctoral & Senior Research Fellowships • Increase In Research Output/Publications
Library, ICT & Physical Infrastructure/ Instrumentation	The library provides an environment that is conducive for learning, with excellent facilities to students, researchers and faculty for their research training and consultancy activities. It also caters to the needs of enterprise managers, practitioners from the industry, government and policy makers
Industry Interaction/ Collaboration	<p><u>Industry Internships / Summer Internship Projects (SIPs)</u></p> <p>The Institute provides internships to all the students to provide exposure to the students with regard to the corporate environment, work culture and domain knowledge. The students are attached with industry for a period of eight weeks. Many students receive stipend during this period. The students get Summer Internship Projects across various industry categories such as manufacturing, trading, consulting, Pharma, BFSI sectors. The students do their projects in the domains such as Marketing, Finance, HR, Operations, IT, Business Analytics, etc.</p> <p>Some of the leading companies which offer internships for students include: Deloitte, TCS, Wipro, Cognizant, Metrics4Analytics, HDFC Bank, Tata Motors, NCC Ltd., Randstad India, ICICI Bank, RAAM Group, IDBI Bank, Jacota Fintech Pvt. Ltd., Aditya Birla group, Reliance group, Tata Telecommunications, Future Group, Artha Solutions, Britannia Industries, Zomato, ITC Ltd., IDBI Federal Life Insurance, India Bulls, Karvy, L & T Metro Rail, Motilal Oswal Financial Securities, etc., and many public sector enterprises such as ECIL, BDL, BHEL, Indian Oil Corporation, HPCL, Rourkela Steel Plant, Vizag Steel Plant, RBI, IRDAI, Andhra Bank, SBI, Stockholding Corporation of India, SBI Capital Markets, etc.</p> <p><u>International Internships in Mauritius, Dubai and Behrain</u></p> <p>Some of the students have done International Internships as mentioned below</p>

S.No.	Name of the Student	Country	Name of the company
1	Vidhi Bhaiya	Dubai UAE	Intercoil International Co. L.L.C.
2	Febin Deni Shaji	Bahrain	Wyndham Grand Manama
3	Aditi Shrivastava	Mauritius	Gibson and Hills
4	Shaik Yezdani Rizwan	Mauritius	Mycart.mu
5	Shital Patel	Mauritius	Gibson and Hills
6	Vummenthala Vamshi Krishna	Mauritius	Aurisse International Ltd

Industrial visits

The students of Institute of Public Enterprise in association with Acumen Connect had gone through various practical immersion programs where they got an exposure across 8 different sectors. About 540 students from various departments of IPE has been impacted, where they visited 10 different industries locally and 12 different industries nationally. The Course wise breakup of Sectors and Industries visited is mentioned below:

Post Graduate Diploma in Management (PGDM)

Sectors Visited: Dairy Sector, Bottling & Beverages Sector, FMCG Sector, Print-Media Sector, Entertainment Sector

Industries visited in Hyderabad: Kinley Water, RC Cola, Britannia Industries Ltd.

Industries visited in Pune: Lokmat Newspaper, Gowardhan Cheese, Imagica Theme Park

PGDM-Banking Insurance and Financial Service

Sectors Visited: Financial Services, Textile Sector, Print-Media Sector Industries visited in Hyderabad: Namaste Telangana Newspaper, Chermas Industries visited in Navi Mumbai-Bombay: NSE, NISM

PGDM-International Business

Sectors Visited: Automobile Sector, Dairy Sector Industry visited in Hyderabad: ICD Concor Industries visited in Pune: Mercedes Benz, Katraj Dairy

PGDM-RMarketing Management

Sectors Visited: FMCG Sector, Dairy Sector, Print Media Sector, Automobile Sector Industry visited in Hyderabad: Britannia Industries Ltd.

	<p>Industries visited in Pune: Mercedes Benz, Indian Express, ABC Farms</p> <p><u>PGDM-Human Resource Management</u></p> <p>Sectors Visited: Dairy Sector, Automobile Sector, and Entertainment Sector Industry visited in Hyderabad: Masqati Dairy Industries visited in Pune: Kalyani Maxison Wheels, Gowardhan Cheese, Imagica Theme Park</p>
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Admissions of Students	<p>The quality of education in a business school is assessed by the kind of placements obtained by the students which depends on a) quality of intake b) Quality of process of imparting Business education. To improve quality of intakes number of strategies are taken up by Institute</p> <ol style="list-style-type: none"> 1. Providing Scholarships to meritorious students in entrances like CAT, MAT, XAT, CMAT, GMAT, ATMA 2. Selecting students not only by performance at entrance but also by giving weightage to academics and performance at Group Discussion and Personal Interview. 3. Influencing the opinion leaders of coaching centres like Career Launcher, IMS, TIME to recommend IPE among the top students of different batches. <p>Advertise on the web sites of coaching centres like Career Launcher, IMS, TIME etc.</p>
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6.2.2 Implementation of e-governance in areas of operations

e-Governance area	Details
Admissions	The entire admission process is online involving steps such as downloading applications, submission of applications, selection process, and issue of provisional selection letters to the students.
Hostel administration	The hostel admission process is also conducted online involving steps such as request for rooms from students, payment of hostel fee, allotment of rooms, submission of undertaking etc.
Student and Staff attendance	The institute follows bio-metric attendance system for both staff and students. In the case of students attendance alerts will be sent to their parents.
Library	The institute has a digital library. All the publications, reports etc. available in the library can be accessed online by the faculty and students
Employee leave management	The institute has an online portal for employee leave management – Employeeexperts.com which records the leave particulars of all employees giving details of various types of

	leaves availed by the employees, unutilized leaves / balance leaves available.
Student fee payment	The student fee payment system at IPE is completely online which facilitates students for payment of various types of fees such as admission fees, tuition fees and other academic fees, hostel fees, transportation fees etc.
Administration	The book keeping of accounts is done on Tally ERP. All the transactions are carried out adhering to the double entry book keeping accounting principles. All employee and vendor payments are done through online banking. All statutory payments like Income Tax, Provident Fund, GST, Professional Tax, etc. are paid only through online banking.
Finance and Accounts	The administrative activities concerning employees and students are carried out through employee and student service platform. The attendance and leave management of employees is carried out in the service platform.

6.3 Faculty Empowerment Strategies

6.3.1 Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year

Year	Title of the professional development Programme organized for Non-Teaching staff	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
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Not Applicable

6.3.2 Faculty and Staff recruitment (no. for permanent recruitment) during 2017-18

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
3		7	

6.3.3 Welfare schemes for

Teaching Faculty	Reuimbursement of Tution fee, LTC, Professional Development, Medical Allowance, Medclaim, Group Insurance
Non-teaching Staff	Salary Advance, Reuimbursement of Tution fee, LTC, Medical Allowance, Medclaim, Group Insurance
Students	Group Insurance for Students, Scholarship based on Test Score

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)

The Internal Audit is carried out by an independent qualified Chartered Accountant for every quarter. The scope of the internal audit includes compliance of statutory requirements, vouching, adherence to systems and procedures on conduct of the financial operations. The quarterly reports submitted to the Director are reviewed and necessary corrective steps are initiated to bring in the best practices on a continuous basis.

The Income and Expenditure Account and Balance Sheet of the Institute each financial year is audited by a statutory Auditor and submitted to the General Body for approval.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non-government funding agencies/ individuals	Funds/ Grants received in Rs. Lakhs	Purpose
ICSSR Non Plan Grant	70.00	Salaries
ICSSR Plan Grant	54.00	Maintenance
Grant from ICSSR for Journals publication	01.75	Journal publication

6.4.3 Total corpus fund generated

Rs 25.80 crores

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Committee	Yes	IQAC
Administrative	Yes	M/s Meher & Associates	Yes	M/s Deepthi & Associates

6.5.2 - Internal Quality Assurance System Details

1. Submission of Data for AISHE portal	Yes
2. Participation in NIRF	Yes
3. ISO certification	No
4. NBA or any other quality audit	AAC

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period		Participants
	From	To	
5 th Conference of 'Diversity in Management – Development of Women Executives'	28 th December, 2017	29 th December, 2017	20

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources

The state of the art infrastructure spread over the 22 acre campus is designed to provide all facilities to enhance the learning experience to more than 1000 students that it can accommodate. The buildings conform to the green concepts and techniques to attain:

- Reduced energy consumption without sacrificing the comfort levels

- Reduced destruction of natural areas, habitats, and biodiversity, and reduced soil loss from erosion etc.
- Reduced air and water pollution (with direct health benefits)
- Reduced water consumption
- Limited waste generation due to recycling and reuse

The buildings are certified with 'Five Star' rating under GRIHA (Green Rating for Integrated Habitat Assessment) by the Ministry of New and Renewable Energy (MNRE), Government of India and The Energy and Resources Institute (TERI). The Indian Green Buildings Council (IGBC) conferred the LEED India New Constructions 'Platinum' rating award to IPE's Shamirpet Project in its Green Buildings Congress 2018 held in Hyderabad during 1 -3 November 2018.

The sprawling 5,75,000 Sq. ft. built up area consists of a four-storied Academic Block, two nine storied separate hostel buildings for boys and girls and a food court. Two chiller plants of 100 TR provide central air-conditioning to the entire Academic Block and the Hostels. Two Power back-up Diesel Generators of 500 kVA and 250 kVA are installed to provide uninterrupted power supply. A Water Treatment Plant (WTP) of 150 KLD provides safe drinking water through Reverse Osmosis (RO) water purifiers. The used water is recycled through Sewerage Treatment Plant (STP) and used for gardening, flushing toilets, etc. to conserve water resources.

The entire Campus is under constant surveillance of CC Cameras installed at all strategic locations. The entire Campus is enabled with 450 Mbps wi-fi connectivity. Sports facilities for outdoor games like football, volley ball, basketball, shuttle, net cricket, table tennis, etc. besides indoor games like caroms, chess, etc. provide recreation to the students.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	-
Provision for lift	Yes	-
Ramp/ Rails	Yes	-
Braille Software/facilities	No	-
Rest Rooms	Yes	-
Scribes for examination	Yes	-
Special skill development for differently abled students	No	-
Any other similar facility	No	

7.1.5 - Human Values and Professional Ethics Code of conduct for various stakeholders

Title	Follow up (maximum 100 words each)
Breach of discipline	Students found guilty of breach of discipline shall be liable to punishment depending on the intensity of issue. However, no such punishment shall be imposed on an erring student unless he/she is given a fair chance to defend himself. This shall not preclude the Director, IPE from suspending an erring student during the pendency of disciplinary proceedings against him/her.

Students welfare activities	<p>The Dean & Students Welfare Coordinator at the Institute shall look after the general welfare of the students. They provide appropriate encouragement for sound and fruitful association between the intellectual and social life of the students and those aspects of the Institute life outside the class room, which contribute to their growth and development as matured and responsible managers/leaders.</p> <p>Students Grievances: The Coordinator, Students Welfare is also mandated to monitor and redress all students grievances related to academic and administrative issues, entitlements to various facilities, issues of discrimination, Administration relationship, residential life of the students, etc.</p> <p>The details of students welfare activities and other related matters addressed by the Dean, Students Welfare is listed in this Student Handbook.</p>
Ragging	Ragging is totally prohibited on the campus. If any student is found indulging in ragging, severe action will be taken against the student.
Subject associations	
Promotion of Equity and Non Discrimination	<p>The Institute is committed to providing an environment promoting non discriminatory treatment in every aspect of institutional functioning. Any discrimination based on caste, gender, creed, colour, race, religion, ethnicity, place of birth, political conviction, language and disability is prohibited.</p> <p>All complaints/grievances of students pertaining to issues of Equity and Non-Discrimination may be forwarded to the office of the Dean, & Student's Welfare. The respective offices shall look into issues of discrimination against students.</p>
Students handbook	Basic information about the Institute is provided for the guidance of IPE students during orientation programme before the commencement of academic work for the given academic year. All efforts have been made to make the information as accurate as possible. All students are also provided soft copy of the student's hand book, and are therefore advised to go through the same.
Discipline	<p>Discipline includes the observance of good conduct and orderly behavior by the students of the Institute. The rules framed by the Institute from time to time, shall be strictly observed by the students of IPE</p> <ol style="list-style-type: none"> 1. Every student of IPE shall maintain discipline and consider it his/her duty to behave decently at all places. Men student shall, in particular, show due courtesy and regard to women students. 2. No student shall visit places or areas declared by the Director as Out of Bounds for the students. 3. Every student shall always carry on his/her person the Identity Card issued by the PGP Office. 4. Any Student found guilty of impersonation or of giving a false name shall be liable to disciplinary action. 5. The loss of the Identity Card, whenever it occurs, shall immediately be reported. <p>A student if found to be continuously absent from classes without information for a period of 15 days within a Trimester or for a period of 30 days in a</p>

	programme/course of study in the annual mode, his/her name shall be struck off the rolls.
Facilities for Differently Abled Students	Efforts are continuously undertaken to make the campus barrier free facilitating easy movement for all. Lift and ramp facilities have been provided in tune with the requirements of the disabled students.
Facilities and Amenities for Students	<ol style="list-style-type: none"> 1. Health Care Centre 2. Games and Sports 3. Mentoring 4. Career Planning 5. SIP & Placement Cell 6. Student Clubs
Cultural activities	IPE organizes various intra and inter cultural events/ fests/ competitions, under the supervision of Dean and Coordinator, Students Welfare
Prevention and Redressal of Sexual Harassment	Gender equity, including protection from sexual harassment and right to work with dignity is a universally recognized basic human right. Eradication of social evils has been the prime aim of the Constitution of India. The Institute follows a zero tolerance policy towards sexual harassment. Students may bring complaints pertaining to sexual harassment to the notice of the Dean/ Students Welfare/ Sexual harassment committee. Applications/grievances pertaining to sexual harassment shall be addressed in accordance with the rules framed by the institute in accordance to the Supreme Court.

7.1.6 Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Recycling water
2. Waste management
3. Rainwater harvesting
4. Solar power
5. Eco-friendly classrooms and staff rooms

7.2 Best Practices

With a view to enhancing the intellectual wealth of faculty and the students of both the seniors and juniors to access the latest policy updates, trends and practices of various sectoral domains catering to the multidisciplinary subjects related to management and social science related areas, IPE has invariably been in the forefront to make available such as Business Standard, Economic Times, Business Line, Financial Express and Times of India for every stakeholder free of charge for the entire year.

Experiential learning

Students through internship, business competition and entrepreneurship programme go through an experiential learning process. All the students have an opportunity to be part of one or the other experiential learning programme. Students gain valuable practical experience, understand more about the industry, develop certain key skills which are sometimes difficult to teach in a classroom. Students are also encouraged to take up real-time consulting projects. Along with the vibrant consultancy division at IPE, students under the guidance of faculty members work on different public sector and private sector consultancy projects. These types of consultancy assignments provide an opportunity to the students to work with the actual

company data and develop apt business strategies for the company. These activities help in building confidence among the students, develop decision-making skills, and provide clarity in managing and executing different business strategies.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

With the experience gained in Research, Consultancy and Training activities and taking into consideration the ever increasing need for professionally trained personnel by the industry, IPE started a part-time evening programme namely MBA (PE) in 1981-82. The programme affiliated to the Osmania University and approved by the All India Council for Technical Education (AICTE) is tailored to meet the specific needs of practicing managers. Since inception more than 1,000 executives have pursued the MBA (PE) programme. In the year 1995, with the track of recognition received for its contribution towards management training IPE started a two-year full time Post Graduate Diploma in Management (PGDM) in due course was recognized as a equivalent to MBA degree by the Association of Indian Universities (AIU). Keeping in view the emerging opportunities and to cater the industry requirements IPE added new courses – PGDM-RM in 2007, PGDM-BIF in 2008, PGDM-IB in 2009, and PGDM-HRM and Exec. PGDM in 2012. All the IPE courses are approved by AICTE. Over a period of time, the intake in the courses also enhanced on account of increase in demand. Currently, the institute has a total intake of 540 and the students are drawn from different parts of the country. The students admitted to the PGDM programmes are graduates from various disciplines such as Engineering, Commerce, Management, Sciences, Arts, Humanities etc. Owing to its accomplishments and expertise in academia, research, management training & consultancy, IPE received South Asian Quality Systems (SAQS) accreditation (a recognition for quality and standards for B-Schools/ management institutions across all countries in South Asia).

Decentralization

The institute strongly believes in decentralization, delegation of power and collective decision making. This is implemented in all the important activities of the institute such as teaching, training, research and consultancy. Every activity will have Coordinator and Joint coordinator for smooth and effective coordination. Each Coordinator has financial powers for utilization of the budget allocated for the activity with the approval of the Director. Collective decision making is undertaken in important aspects such as curriculum development, pedagogy, evaluation, industry interface, student activities etc.

8. Future plan of action for next academic year (500 words)

IPE as it stands today, is the aggregation of all its past, present and future torch bearers which laid the foundation of this great faculty-led institution. It has evolved with the times with its foresight and timely initiatives on its transformation journey almost 53 years ago, and played a stellar role in achieving many significant academic milestones, across diverse disciplines as well as sectoral domains as knowledge creators, enablers, preservers, and sustainable reporters of value benefitting across the industry, government, society and the academic world at large.

As a step forward to align with the broad mission and mandate, IPE has formally set up an IQAC on 19-May-2017 in its quest to carry forward the momentum with a host of discernible quality initiatives committed to excellence in teaching, learning, training, research, and consultancy related academic activities.

Name: **Prof.R.K.Mishra**



Signature of the Chairperson,IQAC

Name: **Mr.S.Satish Kumar**



Signature of the Coordinator,IQAC