



17th July, 2018

Circular No.9

Sub: Enhancement of the Salary Advance

With immediate effect, the salary advance for non-teaching staff is enhanced from existing Rs.20,000/- to sum equivalent to Basic + DA (rounded down to lower thousand) or Rs.50,000/-, whichever is lower.

The enhanced limit is applicable only for fresh loans and any employee pre-closing the existing loan will be eligible for fresh loan only after completion of the actual term of previous loan.

(M Phani)
Finance and Administrative Officer

To: All Non-Teaching staff

Copy to: Director
Accounts