GUIDELINES TO AUTHORS

General Framework
- Abstract should contain in brief – focus, methodology, findings and conclusion with 5 to 6 key words.
- The author(s) present position, other affiliations, complete mailing address(es) (both postal and e-mail), mobile numbers should be provided.
- Any special circumstance concerning the article such as its earlier presentation at a meeting, seminar, workshop or conference should be mentioned.
- The article should be professionally proof-read in terms of clarity, grammar, spellings, punctuation and consistency of references to minimize editorial changes.
- Submit the articles in an e-mail attachment to ijm@ipeindia.org
- Papers will be acknowledged via e-mail upon receipt.
- IPE reserves the right to reject any article as it may deem unsuitable for publication, without assigning reasons.
- Articles can be processed speedily if they conform to the style and format listed hereunder.
- Editors have the right to edit the text to improve its clarity and make it conform to the journal style.
- Author(s) will receive one complimentary copy of the journal.

Format
- Limit the levels of heading within an article to two or at the most three.
- Every sub-heading should be bold and other matter should be typed in double space.

Quotations and Acronyms
- All quotations should be checked carefully for accuracy and should be unaltered except for ellipses and bracketed insertions.
- Acronyms should be spelt out on first occurrence. Capitalization should be unaltered except for ellipses and bracketed insertions.
- However, where two forms are widely in use such as liberalise / liberalize, consistency should be maintained in terms of usage throughout the article.
- The word per cent, not the symbol % should be used in the text.
- Figures below 10 should be spelt out in words, eleven and above in figures, unless the reference is to percentages 3 percent, distance 6 kms or age 9 years old.

Tables and Figures
- Table and figures should have captions and numbers.
- Tables, charts, illustrations, quotations should be numbered, cited and referenced properly.

Notes and References
- All notes and references should be at the end of the paper – first ‘Notes’ and then ‘References’.
- Notes should be serially numbered in the text using superscript and the corresponding notes should be listed out separately at the end of the article.
- Please ensure the every reference list and vice versa.
- References listed at the end should be arranged alphabetically by the names of the authors.

For example:

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<tr>
<th>Reference</th>
<th>Format Outline</th>
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All the manuscripts have to be sent to The Editor, IPE Journal of Management, Osmania University Campus, Hyderabad-500007. The manuscript can also be submitted by email at ijm@ipeindia.org.