

Publication Ethics and Malpractice Statement

The Journal of Institute of Public Enterprise

Institute of Public Enterprise, Hyderabad publishes seven half-yearly journals in various areas of management sciences. The Journal of Institute of Public Enterprise is one of them. The Journal of Institute of Public Enterprise has completed the 42nd year of its publication and is the flagship Journal of IPE and a refereed journal to publication of professional and Academic research on the policy and functional facets of public sector enterprises and Public Systems in India and across the World. Studies on the growth, working, performance, contribution, problems and alternate models of public policy & enterprises form the core of the Journal.

The abstracts of the past issues are available on the Journal website. However, from 2017 onwards complete Journal in PDF is being uploaded on Journal website as part of open access system to benefit the authors, researchers and general public **(hyperlink)**

<https://www.ipeindia.org/the-journal-of-institute-of-public-enterprise-archives/>

Editorial Board

The Editorial Board of the journal comprises of eminent experts and practitioners from across the globe who have contributed immensely to the body of knowledge in P u b l i c E n t e r p r i s e s a n d P u b l i c S y s t e m s . The details of Editorial Board members along with their names, affiliations have been provided in the website. **(hyperlink)** **(hyperlink)**

<https://www.ipeindia.org/wp-content/uploads/2020/04/JIPE-Editorial-Advisory-Board.pdf>

Institute of Public Enterprise takes the responsibility to ensure that good practices are maintained during the publication process.

Guidelines for the Authors

- The Author (s) shall follow the guidelines issued by the publisher for preparing the manuscripts
- The Author shall be responsible to maintain the originality of his/her work in the submitted manuscript
- Authorship of the research work shall be restricted to those people who have contributed considerably in the concept, design, execution and interpretation. Thus, it is the responsibility of the main author to ensure that all the people who have contributed significantly in the preparation of the article be included as co-authors of the article. At the same time the onus falls on the main author to ensure that no uninvolved person in writing the article is included as the co-author of the article
- The Author (s) shall send the manuscripts written in English language British style with a suggested length of the manuscript in the range of 3000 to 5000 words with an abstract of about 200 words and with a few keywords (3-4).The author(s) shall acknowledge and cite content reproduced from other sources and obtain necessary permissions wherever required
- The authors shall disclose any financial or other substantive conflicts of interest and should acknowledge all sources of financial support received and used in the compilation of the article/report through a statement and appropriate acknowledgement made within the article
- If the author finds any major correction or inadequacy related to the piece of research work that had been submitted to the journal, it shall be the responsibility of the author to swiftly notify the editor or publisher of the journal and extend all the necessary cooperation so that the piece of the research work may be corrected or retracted subsequently
- The Authors shall send their academic and professional affiliations and contact details along with the manuscript for initiating the process. The detailed guidelines for the authors for preparation of manuscripts are annexed herewith
- The Authors shall make necessary modifications as suggested by the experts which are identified during the review process and submit the revised manuscripts within the scheduled timelines
- The Author (s) shall not publish the same research in any other journal after it has been accepted for publication in this journal.

- The Author (s) shall not send the same manuscript simultaneously to many journals.
- As a matter of policy and practice, this Journal does not charge any fee towards processing and publishing the articles
- The Journal Publisher, Institute of Public Enterprise allows self-archiving of pre-print version and accepted manuscript version to host on author's own website or their employer's website but with a proper acknowledgement and by providing a definitive link to the published version hosted on the Journal website of Institute of Public Enterprise

Editors' Responsibilities

- The Editor (s) shall follow fair procedure while carrying out the review process and shall not discriminate on grounds of affiliations, gender, religion, ethnic or geographical origin of the authors
- The Editors (s) shall ensure that the articles are considered and accepted solely on the basis of academic and research based merit
- In case any complaints are received from the Authors, a due process will be followed to redress the complaints
- In case the Author (s) are found to have used fraudulent means, manuscripts from such Author (s) will not be considered for publication in The Journal of Institute of Public Enterprise in the future
- All the Author (s) who have sent their papers for the publication in the Journal will be communicated the Acceptance/Rejection status of their paper within stipulated time periods
- Due care will be taken by the Editor (s) to ensure that the journal is devoid of any printing errors
- The Editor (s) take the responsibility to send the published journal copies (including soft copies) to all the editorial advisory board members.
- The Editorial Team reviews the composition of the Editorial Advisory Board from time to time and takes necessary steps to strengthen it
- The Editor (s) shall ensure that the soft copies of the journal are disbursed to the registered electronic databases.

- The Editor (s) shall also ensure the dispatch of the published journal copies regularly to the subscribers

Peer Review Process

- The Publisher and the Editor (s) take the responsibility to ensure that the papers selected for the specific issue of the journal are based on authentic research conducted by the author
- The manuscripts shall go through a peer review process which is a pre-requisite for deciding whether the manuscript shall be accepted or rejected for the publication in the journal
- Panel of experts have been identified and selected for the review of the manuscripts received for publication in the Journal
- As soon as the manuscripts are received, the internal editorial team goes through the manuscripts. The manuscripts shall be subjected to a plagiarism check through specialized software before they are sent to the external review.
- In cases where the Editor (s) feel that the manuscript contains plagiarised content and the research work is not authentic the Editor (s) have the liberty to reject the papers
- The manuscripts shall go through a stringent external experts review process. Suggestions and comments received from the reviewers shall be sent to the authors of the manuscripts for necessary modifications

Reviewers' Responsibilities

- The reviewer shall first assess whether the manuscript fits into the aims and scope of the journal
- The reviewer shall also ensure that the content of the manuscript is in synch with the topic chosen for the study
- The reviewer shall assess the quality of the paper based on their academic and empirical merit and also on the overall presentation ability
- The reviewer shall be responsible to maintain the confidentiality of any information supplied by the editor or author
- The reviewer shall inform the Editor (s) with regard to any issue with the submitted manuscript.

- The reviewer shall provide a detailed feedback to the Editorial Team regarding the suitability of the paper for the journal
- The reviewer shall also give specific suggestions to the authors for improving the quality of the manuscript
- The reviewer shall point out to the author (s) to cite the relevant published work which is not yet cited

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Guidelines to Authors

General Framework

- An abstract of 300 words should accompany the article.
- The author(s) present position, other affiliations, complete mailing address(es) (both postal and e-mail), mobile numbers should be provided.
- Any special circumstance concerning the article such as its earlier presentation at a meeting, seminar, workshop or conference should be mentioned.
- The article should be professionally proof-read in terms of clarity, grammar, spellings, punctuation and consistency of references to minimize editorial changes.
- Submit the articles as e-mail attachment to ktrivikram@gmail.com
- Papers will be acknowledged via e-mail upon receipt.
- IPE reserves the right to reject any article it may deem unsuitable for publication, without assigning reasons.
- Articles can be processed speedily if they conform to the style and format listed hereunder.
- Editors have the right to edit the text to improve its clarity and make it conform to Journal style.

Format

- Limit the levels of headings within an article to two or at the most three.
- Avoid lengthy sub-headings.
- Every sub-heading should be bold and capitalized.
- The text, abstract, notes, references and all other matter should be typed in double space.
- Avoid graphics from the website. Re-draw them or get detailed originals.

Quotations & Acronyms

- All quotations should be checked carefully for accuracy and should be unaltered except for ellipses and bracketed insertions.
- Acronyms should be spell out on first occurrence. Capitalization should be kept to the minimum and applied consistently.
- However, where two forms are widely in use such as liberalise/liberalize, consistency should be maintained in terms of usage throughout the article.

Numbers & Percentage

- The word per cent, not the symbol % should be used in the text.
- Figures below 10 should be spell out in words, eleven and above in figures, unless the reference is to percentages : 3 percent, distance 6 kms or age 9 years old.
- Sources and unit of measurement should be precisely stated.

Tables & Figures

- Tables and Figures should have captions and numbers.
- Tables should be mentioned in the text and numbered 1, 2, 3 etc.
- Figures should also be referred to in the text, with their own 1, 2, 3, etc., sequences.
- Table width and cell size should be even and all the contents should be centered.
- All Figures (Charts, Diagrams and Line Drawings) and plates (Photographic images) should be of clear quality in black and white and numbered consecutively.
- Number the illustrations according to their sequence in the text.

Notes & References

- All notes and references should be at the end of the paper—first 'Notes' and then 'References'.
- Notes should be serially numbered in the text using superscript and the corresponding notes should be listed out separately at the end of the article.
- Please ensure that every reference cited in the text is also present in the reference list and vice versa.
- References listed at the end should be arranged alphabetically by the names of the author. For example :

Reference		Format Outline
Book	Book with Single Author	Surname, Initials (year) Title, Place of Publication: Publisher
Book	Book with more than two Authors	Surname, Initials & Surname Initials, (year) Title, Place of Publication: Publisher
Book	Chapter in an edited Book	Surname, Initials (year) Chapter, Title in Surname, Initials & Surname, Initials (Eds) Title, Place of Publication : Publisher.
Books	Books (with no Author)	Corporate/ Govt. / Dept. Name (year) Title, Place of Publication : Publisher.
Journal Articles	Author	Surname, Initials (year) Title of the Paper, Journal Name, Volume Number : Issue Number.
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